



NAMPA MUNICIPAL AIRPORT

APPROACH TO NEWS

SEPTEMBER 2011 NEWSLETTER

LETTER FROM THE DIRECTOR

As summer comes to an end we are preparing to begin construction to rehabilitate the runway and install edge drains. We have been working towards this end since April of 2010 and unfortunately the FAA forced furlough has set us back a bit. The City Council passed a Resolution at their August 15th meeting to allow the grant to be signed as soon as it was received and they allowed us to award the contract to the low bidder contingent on receiving those funds. The grant was received on August 25th and we are working with the contractor, Idaho Sand & Gravel to set the project in motion.

Officially we cannot issue the Contract Award until we get concurrence from the FAA which should arrive any day. Next the contractor has 10 days to sign the contract and provide the bid bond, etc. The time determining factor is actually the asphalt design mix and that could take 2-3 weeks for approval. We have vetted many questions as to when construction will actually start, and we are unable to answer that question. Best case scenario we can start as planned on Saturday evening September 10th; worst case we can't start until spring when the weather stabilizes. It is our goal to complete this project as soon as possible and with the least amount of impact as possible to our users.

Remember you can relocate your aircraft to Caldwell Airport tiedowns for no fee during our construction project, but you must contact the Airport Manager Rob Oates at 459-9779 to make arrangements. We will be sending out notices of the actual construction dates as soon as they are known.

The newsletter has many tidbits of information and I hope you enjoy reading about what's happening at our airport. Enjoy the rest of your summer!

Many Happy Flights!

Colleen Hartnett, Airport Director

“The single biggest problem with communication is the illusion that it has occurred.” -George Bernard Shaw

RULES & REGULATIONS—WHAT IS HAPPENING?



Rules and Regulations, Minimum Standards, Leasing Policies...changes are being made, but what is happening? When we started this project of updating our guiding documents, we thought the process would be completed by now. We could not have been more wrong! The process involves four (4) draft reviews with the 4th draft open to public comment—that was supposed to be last May. We are currently only under the 2nd draft which is the Airport Commission review.

Bear in mind, this is actually good news! Because the Commission is very concerned about meeting the needs of our tenants now and in the future they are being very cautious when reviewing the rules—line by line. They question everything and who might be hurt by a change. Questions emerge as to whether something can be enforced even if it sounds wise; airport staff does not want/need to be an enforcement agency, but we do need to make sure we have a safe and secure environment.

Although lack of information on what may be changed can be nerve racking for those not closely involved, please know that we are looking out for you and **YOU WILL HAVE THE OPPORTUNITY TO COMMENT BEFORE THE FINAL DOCUMENTS ARE APPROVED!**

GENERAL NEWS AND AIRPORT INFORMATION

HANGAR RENT AND LAND LEASE RATE INCREASES COMING!



During the FY2012 budget process (January—June) the Airport Commission and Staff worked diligently to reduce all possible expenses and still provide the services expected from our tenants. We were able to work with the City to maintain the level of tax support they have provided over the last few years. In order to keep things in balance and keep the tax support, the Airport must do its part to cover costs. As such, rents are proposed to be increased starting October 1, 2011 (our fiscal year beginning) by the CPI for the year 2010 which was 1.1%. Tiedowns are not recommended for an increase and shade hangars are recommended to decrease. **The Resolutions to increase rates will be on the September 12, 2011 Commission agenda.**

MAILING ADDRESS CHANGE FOR AIRPORT ADMINISTRATION



Since we changed our mailing address in July of 2007, we have struggled with getting everyone on board with the new address. Apparently for most folks the “Nampa Airport” is synonymous with “101 Municipal Drive”. So you win!! We will change our MAILING address back to 101 Municipal Drive effective September 20, 2011. Although we will file a forwarding notice with the Post Office we would appreciate it if you could please update your records as soon as possible.

NEW LOOK FOR STATEMENTS & INVOICES



It seems change is inevitable and we’re continuing to modify our accounting process to better adhere to City programs and policies. The Airport has been using QuickBooks since 1998 to invoice our customers and keep track of receivables. Effective with the October 2011 invoices we will be changing to the City’s accounting program and your invoices/statements will have a new look. You will now see a customer number and an account number; please be sure to include your Account Number with your payment as it is directly tied to the Airport and will assist us in posting your payment to the Airport charges rather than to other services you may receive from the City of Nampa. If you have any questions or concerns when you receive your next invoice please contact our office at 208-468-5823 for assistance. We’re here to help!!!

NEW PAYMENT OPTIONS TO BE DETERMINED



There are benefits to merging our accounting system with the City and one of those are the increased ways to pay your invoice. We are discussing available payment options and some possibilities are: 1) online web based payments (customer initiated and can be set up as one time or recurring), 2) automatic bill pay using credit card, debit card, or tied to an account (we are manually entering credit card auto payments at this time), 3) call center to take payments (3rd party with a small user charge). In addition, you can keep using all of the current payment options. If the cost to set these up is minimal we will provide all options; if not, we will send out a survey card to ask what payment options you’d be most interested in. This is an exciting step for our future!

CUSTOMER SATISFACTION SURVEY



The Public Works Department (of which the Airport is a division of) now has a Public Involvement Coordinator who will be assisting us in a customer satisfaction survey. Karla Nelson will be contacting a few tenants to assist in putting together a survey that will provide valuable information to staff and the City regarding the satisfaction of our tenants. The survey will be mailed out to all tenants sometime in October and we ask that you each take the time to participate and be heard. We serve you and are here to provide the services you want to receive. Let your voice be heard!

GENERAL NEWS AND AIRPORT INFORMATION

REQUEST FOR PROPOSALS—FLITEQUEST BUILDING/LOT



When George Crowe retired and the doors to FliteQuest Aviation closed, the Airport Commission toured the building and lot to determine its best future potential use. The lot has the 1,020 sq. ft. office building (with some code issues), no hangar, grass area and a large parking area; in addition, the windsock tower and an old fuel storage tanks were on this lot. It was determined to remove the old fuel tanks so there would be no hazmat issues to deal with later. The Commission decided to issue an RFP to invite interested parties to lease the lot/building, etc within certain parameters that will allow the windsock to remain and a new gate access to the west ramp. The RFP should be issued in October and will be open for 90 days to receive proposals. We have a list of folks who wish to be notified when the RFP is open and we're happy to add anyone who asks to that list. Also watch our website www.FlyNampa.us for more information.

ELECTRONIC GATE ACCESS—WEST RAMP



The FY11 budget set aside funding to add an additional electronic gate entrance to the west ramp however, due to the change in use for the FliteQuest lot, the gate has not yet been installed. The fiscal year ends September 30th and we have transferred the funds into FY12 in order to complete the project. If a suitable location can not be determined in a short period, the funds may be used to convert the Red gate and the Green gate to sliders versus the lift gate (to limit claims for car damage). The priority is to find a suitable location on the west ramp for a second gate.

GATE CODE UPDATE—NO CHANGES UNTIL JANUARY 2012



We have reviewed the number of mailings completed in October with those in January and have determined that January is the winner. Therefore, we will be changing the gate codes to all the electronic entrance gates in January each year rather than in October. The reduced mailings will help us keep our costs as low as possible. Notices will be mailed out in December with invoices (or a separate notice if you don't receive an invoice at that time). Note that if you lease from someone other than the City you will need to get the new codes from your landlord.

SEAL COAT PROJECT FOR 2011 COMPLETED



As you may already know, the Airport has Pavement Maintenance plan wherein we take the total amount of pavement and divide into seven (7) somewhat equal parcels and work in one area each year. Maintenance includes crack filling, seal coat, and markings. The 2011 project area affected 30 tenants over a two day period. The project went smoothly thanks to the participation of all involved to relocate their aircraft from tie-downs and to limit use in the area. It is you, our tenants, that make our airport a great place to be, so thanks to all of you for your cooperation!

USED OIL RECYCLE CENTER



The used oil recycle center is located under the west end of Shade Hangar 1010 and is available for non-commercial tenant use. We do ask that you take responsibility in making sure there is room for your used oil BEFORE you dump in the container. We have had two incidents where the oil has spilled over onto the asphalt when the second container was empty. If the container is full, please transfer the lid to the other container PRIOR to dumping your oil so the containers do not overflow. We do check the facility on a regular basis but we are not here on weekends and we need your help in protecting our airport from fines. Please take an extra minute to CHECK before you dump!

Nampa Municipal Airport

116 Municipal Drive
Nampa, ID 83687

Phone: 208-468-5823

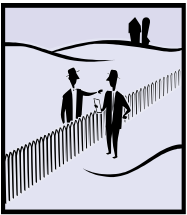
Fax: 208-442-2787

E-mail: airport@cityofnampa.us

We're on the web!
www.FlyNampa.us

Destination Airport of the Northwest!

FLY FRIENDLY—NEIGHBOR COMPLAINTS ON THE RISE



The Nampa Municipal Airport has been located at its current site since 1929. Since that time the community has grown up around the airport and we have many more neighbors close by. As always we want to have a good relationship with our neighbors and ask that our pilots are courteous in their pursuit of flight.

Especially when flying early in the morning or late in the evening please be aware of the residents below your flight pattern. The weather may be perfect for you to fly, but ask yourself,

what are the neighbors doing? Having friends and family over for a backyard get together? Or maybe they are sleeping and the loud roar of an engine would be greatly disturbing.

Sometimes we have the tendency to say “we were here first” and “if they don’t like it, don’t live next to the airport”. But we all have to live and work together in this community, so as pilots, let’s take the high road and take the extra minute to see what we can do to help out our neighbors. Obviously safety is our number

one priority and we are not asking you to compromise to that end.

Please remember the economy has been especially hard on some folks and emotions can flare over even a simple thing like one minute of aircraft engine noise. If we all work together, we can survive this economy, keep our neighbors happy, and benefit from our patience and understanding of others.

Thanks to all of you who are taking the time to keep noise to a minimum without compromising safety!